

**Primary Business Information**

Business Name (Including DBA's)		Business Type (Corp, LLC, etc.)	
Description of Business			
NAICS Code	Number of Owners	Annual Revenue	Number of Employees
Current Bank Name		Number of active bank accounts	

**Cash Flow Management (Please check all that apply)**

Monitor cash position daily	Business Line of Credit?	Business Credit Card?	3rd party payroll company?
Use a 13-week cash flow forecast			

**Collections:**

Offer Payment Terms	Accept Online Payments	Accept Checks	Accept ACH Payments
Accept Credit Cards	Accept Wires	Accept Cash	Remote Deposit Capture

**Payments:**

Utilize Payment Terms	Originate ACH	Domestic Wires	USD Intl Wires
FX Intl Wires	Write Checks		

**Accounting and Reporting (Please check all that apply)**

<b>Produce Financial Statements:</b>	Monthly	Quarterly	Annually
QuickBooks	ERP/Accounting Software	Daily Transaction Review	Monthly Reconciliation
Use Bank Transaction Reports	Check Positive Pay	ACH Positive Pay	

**On-line/Digital Banking (Please check all that apply)**

Process payments through banks on-line system	Process payments through a 3rd party vendor
Utilize "tokens" for Online access	Require dual control for Online transactions
Able to add/delete/maintenance users	

**Information Security/Cyber Security (Please check all that apply)**

IT Team/Vendor	Information Security Officer	IT security Policy	Incident Response Plan
Cyber Insurance			
<b>Routinely Conduct:</b>	Phishing Exercises	Phishing Training	Penetration Testing

**Additional Comments, Questions, or Concerns**